

HOME Basics: Keys to Success

Agenda	
Training Overview	• Four 120-minute webinar sessions • Trainers: Marybrook Cox, Stephanie Jennings • Dates: ○ September 21 – 1-3 ET ○ September 22 – 1-3 ET ○ September 23 – 1-3 ET ○ September 24 – 1-3 ET

Audience:

1. County or City PJ staff who are new to HOME
2. County or City PJ staff with HOME experience but want a refresher, considering other HOME activities or want information about new requirements
3. Community development managers who oversee HOME staff and would like a better understanding of HOME

Learning Objective(s):

1. Help PJ staff find paths to success for using HOME funds
2. Provide guidance on strategic selection of HOME activities
3. Present summary information on allowed HOME activities with an emphasis on key decisions, strengths and challenges of each activity and new requirements
4. Help PJs to set up administrative and management systems to meet HOME requirements and support successful implementation

Description

Join the Cloudburst Group for **HOME Basics: Keys to Success**. This remote training will take place for two hours a day over four days and will focus on the critical elements of creating a successful HOME program. PJs face many challenges with increasing needs, limited resources, and complex requirements. This training will help new and experienced HOME staff strategically structure and implement effective HOME programs. Staff will also learn how to build their own capacity and partner capacity. This training is also suitable for housing and community development managers responsible for overseeing HOME staff.

The trainers are HOME experts with on the ground experience administering HOME programs and developing affordable housing. The trainers have also worked with numerous PJs to create effective HOME programs to meet local needs, build capacity, and ensure long-term sustainability and compliance.

Day 1: HOME Overview, Strategic Activity Selection and Staffing

Day 1 will introduce foundational background information of the HOME program and provide a framework for the training series. This session will provide a high-level overview of HOME activities and key requirements followed by implementation strategies for both HOME projects and HOME programs.

- Introductions, training goals and understanding participant experience
- The opportunities and challenges of HOME
- Keys to success for managing HOME
- Administering HOME
- Overview of allowed activities and key requirements
- Key documents PJ will need to develop
- Implementation strategies for Projects and Programs
- Questions and discussion

Day 2: Housing Development Activities and CHDOs

Day 2 will focus on housing development activities, specifically rental housing and homebuyer units. This session will explore factors that should be considered when making decisions about use of HOME funds for development and how to use HOME funds to support local developer capacity. HOME requirements for development activities will also be introduced.

- HOME and Housing Development Activities
 - Goals of HOME for housing development
 - Start by knowing your own community and capacity for housing development
 - Choose your path for using HOME funds
 - Build and sustain developer capacity through HOME
 - Understand HOME requirements
 - Strategies for success with HOME for housing development
- Questions and discussion

Day 3: Homebuyer Assistance and Homeowner Rehabilitation Programs

Day 3 will focus on homebuyer assistance and homeowner rehabilitation programs. This session will explore program goals and factors that should be considered when making decisions about use of HOME funds for homebuyer or homeowner activities. HOME requirements for each activity will also be introduced.

- HOME and homebuyer assistance
 - Goals of HOME for homebuyer activities

- Start by knowing your own community and capacity for homeownership
- Choose your path for using HOME funds
- Partner capacity
- Understand HOME requirements
- Strategies for success with homebuyer assistance
- HOME and homeowner rehabilitation
 - Goals of HOME for homeowner rehabilitation
 - Start by knowing your own community and capacity for homeowner rehabilitation
 - Choose your path for using HOME funds
 - Partner capacity
 - Understand HOME requirements
 - Strategies for success with homeowner rehabilitation
- Questions and discussion

Day 4: Tenant-Based Rental Assistance, Monitoring and Problem Solving

Day 4 will focus on tenant-based rental assistance (TBRA) and PJ monitoring responsibilities. This session will explore program goals and factors that should be considered when making decisions about use of HOME funds for TBRA, as well as HOME requirements for TBRA. The session will also include an overview of PJ monitoring responsibilities.

- HOME and tenant-based rental assistance (TBRA)
 - Goals of HOME for TBRA
 - Start by knowing your own community and capacity for TBRA
 - Choose your path for using HOME funds
 - Partner capacity
 - Understand HOME requirements
 - Strategies for success with TBRA
- HOME monitoring
 - Self-monitoring
 - Subrecipient monitoring
 - Project monitoring
 - Long term monitoring during period of affordability
- Problem solving
- Questions and discussion